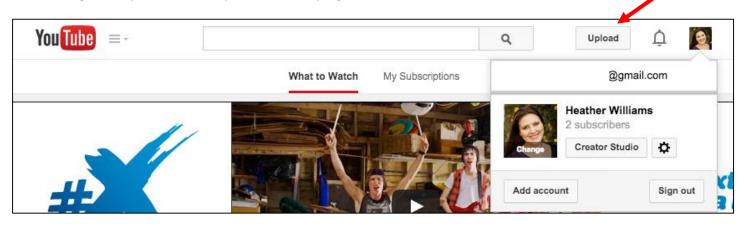
Adding Videos to YouTube

- 1) Go to http://www.youtube.com If you don't already have a YouTube (or Google) account, create a free one.
- 2) Make sure you verify your account by visiting this link <u>https://www.youtube.com/verify</u>. This will allow you to upload longer videos.
- 3) Once signed in, you will select upload on the top right hand side of the screen.



4) At this time you are able to browse to where your video is stored or "drag-and-drop" the file into the space holder.

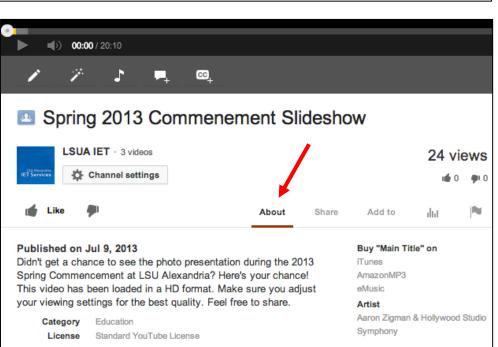
You Tube	Q	Upload 👻
		Create videos Webcam capture Record
		Create Coogle+ Hangouts On Air
Select files to upload Or drag and drop video files		On Air Broadcast
Privacy: Unlisted 👻		Video editor Edit
		Help and Suggestions Uploading Instructions Troubleshooting Mobile Uploads
You must own the copyright or have the necessary rights for any content you upload. Learn more		Tip • You can upload multiple files at onc Learn how

- 5) Once your file has been selected, you will be provided a "working" page. This will show you the progress your file has made along with several other customized settings.
 - a. <u>Title</u> This is where you will name your video (i.e.) CMST1100_HWilliams_Speech#1
 - b. <u>Description</u> This is used if your professor requires you to describe what your speech is about or you may leave it blank.
 - c. <u>Tags</u> Tags are used only if you plan to make your video public.
 - d. <u>Privacy Settings</u> You can select to make your video public, unlisted, or private. If you plan to share your video with classmates and/or your professor but don't necessarily want the public to see, you will need to select unlisted. This way only people with the URL link can view your video.
 - e. <u>Hyperlink</u> This is the link that will take viewers to your video.
 - f. <u>Video Manager</u> View a complete list of videos that you have loaded.
 - 6) Once your video has successfully loaded, you can return to the video manager (

7) Select the video's title to preview what your public and/or unlisted audience will see when viewing your video.

4.)	Click "Publish" to make your video live. Basic info Advanced settings		
	LeadinForHeather	Public D	*
oad status: cessing your video.			
	E B	Add a message to your video	-
eo / Audio quality:		Also share on	1
 Your videos will process faster if you encode into a streamable file format. For more information, visit our Help Center. 	Tags (e.g., albert einstein, flying pig, mashup)	+ Add to playlist	
	VIDEO THUMBNAILS		
	Thumbnail selections will appear when the video has finished processing.	Custom thumbnail	
		Maximum file size is 2MB.	

- After opening your video from the URL (Letter E from the image above), you are able to check the settings of your video.
- On this screen, you will have the video player screen along with the video details that you provided during the upload process.
- If you need to access the URL, select "Share" located on the Video toolbar.
- 11) You will be presented with several options to share your YouTube video. If your instructor wants to view the



video through YouTube, you will simply copy and paste the URL provided from the share screen.

