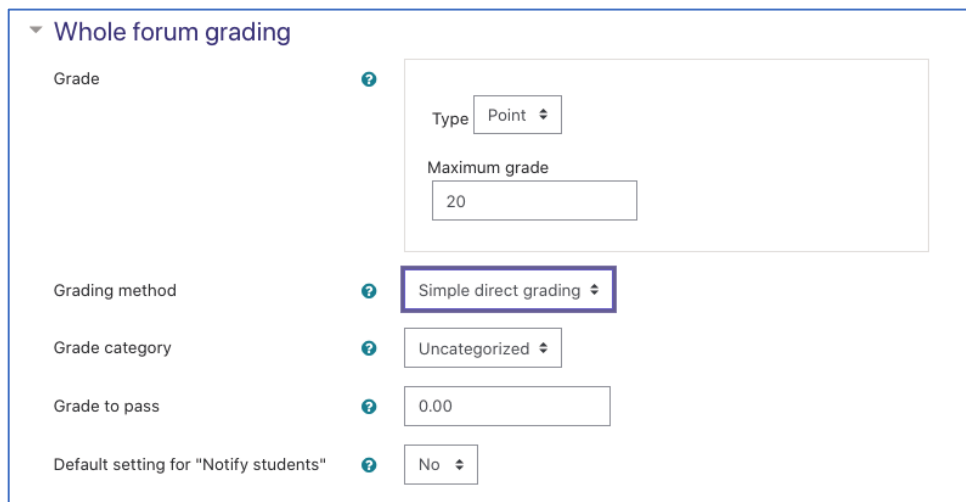


Whole Forum Grading

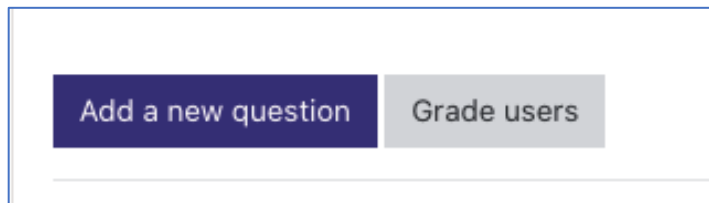
Whole Forum Grading is a feature in Moodle that allows instructors to assess student forum postings from a single grading interface. This interface collects all of the student's postings on one page. Below are instructions on how to set it up:

1. Navigate to your Moodle course and either create a new forum or edit an existing forum.
2. In the settings, scroll down to the *Whole Forum Grading* section and select a grade type (points or scale) from the drop down menu. Adjust the grade settings to your preference. If you want to use a rubric for the forum, select *Rubric* from the *Grading Method* drop down.



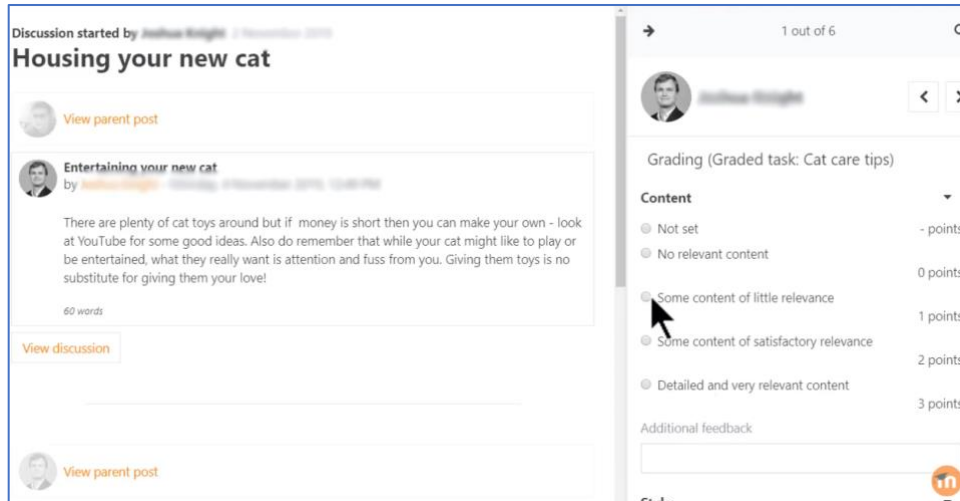
The screenshot shows the 'Whole forum grading' settings in Moodle. It includes a 'Grade' section with a 'Type' dropdown set to 'Point' and a 'Maximum grade' input field set to '20'. Below this is the 'Grading method' dropdown, which is highlighted with a red box and set to 'Simple direct grading'. Other settings include 'Grade category' set to 'Uncategorized', 'Grade to pass' set to '0.00', and 'Default setting for "Notify students"' set to 'No'. Each setting has a help icon (question mark) to its left.

3. Once you have the Whole Forum Grading set up, to grade each student in the whole forum grading interface, open the forum and click **Grade Users**.



The screenshot shows the bottom of a Moodle forum page. It features two buttons: 'Add a new question' in a dark blue box and 'Grade users' in a light gray box. Below these buttons is a horizontal line.

4. On the next page, you will see one student's collection of forum posts on the left. On the right, you will see the student's name and a place to enter their grade. If a rubric is available, this will show on the right to help with grading.



5. Enter your grade for the student and click the **Next** arrow to navigate to another student's submission.
6. When finished, click the **Save** button at the top. To return to the forum main page, click **Close**.

Click here to watch a brief video about Whole Forum Grading in Moodle:

<https://www.youtube.com/watch?v=SmT7-j9FjnE>